



**COMMUNITY ASSET MANAGEMENT PROGRAM COMMITTEE
(CAMP)**

**Monday, July 17, 2017
Minutes**

1. CALL TO ORDER

The meeting was called to order by Vice Chair Bob Dashner at 6:01 p.m. at the Maintenance Service Center, 3500 Robertson Park Road, Livermore, California.

2. ROLL CALL

Committee Members	Vice Chair Bob Dashner Regina Bonanno Jennifer Estridge Jan Evans Erik Gets Gordon Jones Jennifer Yeamans
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Absent	Chair Susan Frost, Paul Foster (excused)
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Staff Present	Anthony Smith – Management Analyst Cheri Sheets – City Engineer Jeff Shafer – Maintenance and Golf Operations Manager Kathy Hughes, Administrative Assistant Colin Chung, Consultant – Kayuga Solution
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3. PUBLIC COMMENT

Resident Mark Palajac attended the meeting.

4. APPROVAL OF MINUTES

ON A MOTION BY MEMBER YEAMANS, SECONDED BY MEMBER ESTRIDGE, CARRIED ON A 5-0 VOTE (WITH MEMBER BONANNO

ABSTAINING DUE TO ABSENCE AT THE MAY MEETING), THE MINUTES WERE APPROVED AS SUBMITTED.

Approval of June minutes was postponed to the August meeting, due to lack of quorum of members that attended the June meeting.

Member Evans arrived at 6:03 p.m.

5. REPORT ON OLD BUSINESS

None.

6. NEW BUSINESS

- 6.01 **Discussion on Definitions Used in the Asset Management Program** – Anthony Smith went over the definitions used in the Asset Management Program and how they will be applied to assets.
- 6.02 **Discussion on Public Engagement Core Concepts** – Anthony Smith lead a discussion on public engagement core concepts on what the Committee has learned to date.
- 6.03 **Presentation on Storm Drains and Waterways** – Colin Chung gave a presentation on storm drains and waterways and how the data was collected.
- 6.04 **Presentation and Discussion on Fleet Replacement Program** – Jeff Shafer gave a brief presentation on the Fleet Replacement Program and how it was implemented.
- 6.05 **Additional 2017 CAMP Committee Meeting Dates** – Anthony Smith requested the Committee pick a date to meet in November.

7. ADJOURNMENT

IT WAS MOTIONED BY MEMBER EVANS, SECONDED BY MEMBER YEAMANS, TO ADJOURN THE MEETING AT 8:04 PM TO A REGULAR CAMP COMMITTEE MEETING ON MONDAY, AUGUST 21, 2017 AT 6:00 PM, AT THE MAINTENANCE SERVICE CENTER.