



**COMMUNITY ASSET MANAGEMENT PROGRAM COMMITTEE  
(CAMP)**

**Monday, November 16, 2017  
Minutes**

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**1. CALL TO ORDER**

The meeting was called to order by Chair Susan Frost at 6:00 p.m. at the Maintenance Service Center, 3500 Robertson Park Road, Livermore, California.

**2. ROLL CALL**

Committee Members      Chair Susan Frost  
   Jan Evans  
   Paul Foster  
   Jennifer Estridge  
   Gordon Jones  
   Jennifer Yeamans

Absent                              Vice Chair Bob Dashner (excused)  
   Regina Bonanno (excused)  
   Erik Gets (excused)

Staff Present                      Anthony Smith – Management Analyst  
   Kathy Hughes - Administrative Assistant

**3. PUBLIC COMMENT**

Nothing to report.

**4. APPROVAL OF MINUTES**

ON A MOTION BY MEMBER YEAMANS, SECONDED BY MEMBER EVANS, CARRIED ON A 5-0 VOTE, THE OCTOBER MINUTES WERE APPROVED AS SUBMITTED.

5. **REPORT ON OLD BUSINESS**

5.01 **Discussion on 2018 Meeting Dates –**

6.0 **NEW BUSINESS**

6.01 **Distribution of Asset Management Program Report Narratives for Future Discussion** – Anthony Smith gave the committee members a draft copy of the Asset Management Program Report narratives. He asked them to go over the document, and send him their comments by December 10, 2018, for discussion at a future CAMP Committee meeting.

6.02 **Discussion on Financial Overview of Assets** – Anthony Smith gave the committee members a spreadsheet on the financial overview of the Assets owned by the City. The spreadsheet detailed what the one time replacement costs would be, what the City is currently spending, what the cost would be for replacing only high risk assets and what the cost would be to replace all assets. The Committee discussed the document and made several suggestions on how to improve it.

6.03 **Discussion on Future Policy Recommendations** – Anthony Smith gave the committee members potential policy options for sidewalks, buildings and walls. The committee discussed each policy separately, offering suggestions and ideas on how best to present each item to Council.

6.04 **Election of Officers for 2018** – Susan Frost nominated herself to continue as Chair Person. Committee member Evans seconded the nomination. On a 5-0 vote, the motion was carried and Susan Frost will continue as CAMP Committee chair for 2018. Because Vice Chair Dashner was absent, the nomination of Vice Chair was postponed until the January 2018 meeting.

7. **ADJOURNMENT**

IT WAS MOTIONED BY MEMBER EVANS, SECONDED BY MEMBER FOSTER, TO ADJOURN THE MEETING AT 7:20 PM TO A REGULAR CAMP COMMITTEE MEETING ON A DATE TO BE DETERMINED IN JANUARY 2018, AT 6:00 PM, AT THE MAINTENANCE SERVICE CENTER.