



**COMMUNITY ASSET MANAGEMENT PROGRAM COMMITTEE
(CAMP)**

**Monday, September 18, 2017
Minutes**

1. CALL TO ORDER

The meeting was called to order by Chair Susan Frost at 6:01 p.m. at the Maintenance Service Center, 3500 Robertson Park Road, Livermore, California.

2. ROLL CALL

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| Committee Members | Chair Susan Frost Vice Chair Bob Dashner Regina Bonanno Jan Evans Paul Foster Erick Gets Gordon Jones Jennifer Yeamans |
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| Absent | Jennifer Estridge (excused) |
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| Staff Present | Anthony Smith – Management Analyst Cheri Sheets – City Engineer Helen Ling – Water Resources Division Manager Jeff Shafer – Maintenance and Golf Operations Manager Andy Hall – Asset Management Specialist Kumudini Dharmawardana – PW Supervisor Kathy Hughes - Administrative Assistant |
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3. PUBLIC COMMENT

Nothing to report.

4. APPROVAL OF MINUTES

ON A MOTION BY MEMBER YEAMANS, SECONDED BY MEMBER EVANS, CARRIED ON A 6-0 VOTE (WITH MEMBERS BONANNO AND GETS ABSTAINING DUE TO ABSENCE AT THE MEETING), THE AUGUST MINUTES WERE APPROVED AS SUBMITTED.

5. **REPORT ON OLD BUSINESS**

5.01 **Update on Traffic Signals, Street Lights and Signs** – Anthony Smith reported that he updated Council at the September 11 Council Meeting on the Asset Management prioritization for Traffic Signals, Street Lights and Signs. Council approved the prioritization methods.

5.02 **Public Education and Engagement** - Anthony Smith reserved a booth for the Farmer’s Market on Thursday, October 5 for community outreach. He asked for members to volunteer for one or two hours between 4:00 pm and 8:00 pm.

6.0 **NEW BUSINESS**

6.01 **Presentation on Asset Management Program for Water and Sewer** – Andy Hall gave a presentation on the Water Resource Division’s asset management program for water and sewer.

6.02 **Discussion and Review of Draft Asset Management Plan for Wall** – Anthony Smith gave the committee members a draft of the Citywide Asset Management Plan introduction chapter and Walls chapter. He asked them to review the documents, and submit their questions to him via email for discussion at the next CAMP meeting.

7. **ADJOURNMENT**

IT WAS MOTIONED BY VICE CHAIR DASHNER, SECONDED BY MEMBER YEAMANS, TO ADJOURN THE MEETING AT 8:02 PM TO A REGULAR CAMP COMMITTEE MEETING ON MONDAY, OCTOBER 16, 2017 AT 6:00 PM, AT THE MAINTENANCE SERVICE CENTER.