



**COMMUNITY ASSET MANAGEMENT PROGRAM COMMITTEE
(CAMP)**

**Monday, June 18, 2018
Minutes**

1. CALL TO ORDER

The meeting was called to order by Chair Susan Frost at 6:00 p.m. at the Maintenance Service Center, 3500 Robertson Park Road, Livermore, California.

2. ROLL CALL

Committee Members	Chair Susan Frost Vice Chair Bob Dashner Regina Bonanno Jennifer Estridge Jan Evans Paul Foster Gordon Jones Jennifer Yeamans
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Absent	Erik Gets
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Staff Present	Anthony Smith – Management Analyst Cheri Sheets – City Engineer Debbie Bell – Associate Planner
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3. PUBLIC COMMENT

Nothing to report.

4. APPROVAL OF MINUTES

ON A MOTION BY MEMBER EVANS, SECONDED BY VICE CHAIR DASHNER, CARRIED ON A 5-0 VOTE, WITH CHAIR FROST AND MEMBERS ESTRIDGE AND YEAMANS ABSTAINING DUE TO ABSENCE AT THE MEETING, THE APRIL MINUTES WERE APPROVED AS SUBMITTED.

5. **NEW BUSINESS**

5.01 **Discussion on Sidewalk Policy Recommendations to the City Council** – Anthony Smith gave a brief update on the Sidewalk Policy Recommendations that will be presented to Council on June 25, 2018.

5.02 **Discussion on Asset Management Program Reserve Fund** – This item will be continued at a future CAMP Committee meeting.

5.03 **Discussion on Transfer of Assets to Livermore Area Recreation and Park District** – Cheri Sheets presented a brief overview of the transfer of The Barn and trail responsibilities to L.A.R.P.D. in exchange for the City assuming responsibility for maintenance and repairs of Robertson Park Road.

5.04 **Discussion on Landscape Maintenance District Asset Management Policy** – Anthony Smith gave a brief overview of the current staff recommendations on LMD asset management policies that will be presented to Council later this year.

5.05 **Discussion on Program Development Progress and Future Meeting Schedule** – Anthony Smith introduced Debbie Bell. Debbie will be the new Management Analyst, and the AMP project manager. He went over the next steps in the program. The Committee agreed to meet on a quarterly basis from now on, with additional on-demand meetings as needed.

6. **ADJOURNMENT**

ON A MOTION BY MEMBER EVANS, SECONDED BY MEMBER YEAMANS, THE MEETING WAS ADJOURNED AT 6:53 PM TO A REGULAR CAMP MEETING ON A DATE TO BE DETERMINED.